Monitoring and Measurement of Key Characteristics Planning Worksheet

**Date: Prepared by:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Key Characteristic: Energy sources, Current energy use and consumption**

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| **Energy Source/****Energy Use/****Energy Consumption** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Significant energy uses**

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| **Significant Energy Use** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Variables affecting significant energy uses**

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| **Significant Energy Use Variable** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Future energy use and consumption of the significant energy uses**

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| **Future Energy Use/Consumption** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Energy Performance Indicators (EnPIs)**

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| **EnPI** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Action plan completion and effectiveness in achieving objectives and targets**

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| **Action Plan/****Objectives and Targets** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Prioritized energy performance improvement opportunities**

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| **Energy Improvement Opportunity** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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**Key Characteristic: Actual vs. expected energy consumption**

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| **Actual vs. Expected Energy Consumption** | **Department** | **How will it be monitored/ measured?** | **How often will it be monitored/ measured?** | **How will the data be analyzed?** | **What calibration is required?** |
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